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## Governing Board Meeting Minutes

August 7, 2024

### Attendees:

Bishop, Mandy	Southeastern Ohio Counseling Center
Bohlen, Amanda	Ohio State University Extension
Garrett, Adryanne	Hopewell Health Centers
Goddard, George	Washington County Behavioral Health Board
Hellinger, Craig	Parent Representative
Hermann, David	Parent Representative
Lane, Josh	Washington County Health Department
Lee, Steven	Parent Representative
Neill, Tiffany	Washington County Board of Developmental Disabilities
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Schenkel, Geoff	City of Marietta
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Warner, Heather	GoPacks
Higgins, Jon	FCF Financial Officer / Office Manager

### Absent:

Bradley, Barb	Marietta/Belpre Health Department
Brown, Beth	Frontier Local Schools
Farnsworth, Jennifer	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Ritter, Kevin	Washington County Commissioner
Stewart, Alice	Washington County PCSA
VanCleave, David	Ohio Department of Youth Services
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager

### Guests:

Diana Williams – HMG Outreach

## INTRODUCTIONS

## APPROVAL OF MINUTES

June 26, 2024 Governing Board Meeting Minutes were included in the emailing.

***George Goddard made the motion to approve the June 26, 2024 minutes as emailed.  
Brad Silvus seconded the motion.  
Motion Carried***

## FINANCIAL REPORTS

June Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

***Amanda Bohlen made the motion to approve the June financial reports as emailed.  
George Goddard seconded the motion.  
Motion carried.***

## DIRECTOR'S REPORT

The Director's report was included in the emailing. Jon reviewed points from the Director's report and the following handouts were included in the emailing: Washington County 2024 EI Family Questionnaire Results, Early Intervention Success Story,

OhioMHAS County Profiles – Washington County, FY24 Early Childhood Safety Initiative Summary Report, Council Roster, Quarterly EI Services Report, DCY EI Service Coordination Oversight Report, Quarterly SC/WA Service Report, SFY24 Service Coordinator/Wraparound Program Summary Report.

## **COMMITTEE / WORKGROUP REPORTS**

1. **Early Childhood Committee** – The committee met July 11<sup>th</sup> and minutes were included in the emailing. Jon and Rachel discussed highlights from the meeting.
2. **NWD Cross-Systems Training Committee** – The committee met July 15<sup>th</sup> and the meeting notes were included in the emailing. Jon discussed highlights from the meeting.
3. **Pooled Funds Group** – The group met August 1<sup>st</sup> and the minutes were included in the emailing. Jon discussed highlights from the meeting were shared.
4. **No other Committees wished to report.**

## **OLD BUSINESS**

1. **Ohio Kids Summit – Family and Youth Voice Funds** – The 2024 KIDS Summit is September 5, 2024 in Columbus, OH, from 9:00 am to 4:00 pm. This was discussed at the last Council meeting. Two parent representatives are interested in attending the Summit. FCF would like to utilize a portion of the Family and Youth Voice Funds to reimburse travel/hotel costs for parents. This would need to be added to the Family and Youth Voice Funding Opportunity Proposal.

*George Goddard made the motion to approve using Family and Youth Voice funds to reimburse travel costs of parent representatives to attend the 2024 KIDS Summit.*

*Amanda Bohlen seconded the motion.*

*Motion Carried.*

2. **No other Old Business was discussed.**

## **NEW BUSINESS**

1. **DJFS MOU** – This is the MOU between the Washington County Public Children Services Agency and Washington County Family and Children First for the 12% of SFY25 Multi-System Youth Allocation. Allocation to FCF for FY25 is again \$14,397.36.

***Josh Lane made the motion to approve the MOU with the PCSA for SFY25.  
Dawn Rauch seconded the motion.  
Motion carried.***

- 2. Strengthening Families 10-14 Contracts** – The Strengthening Families 10-14 Program is to begin September 10th and is a 7-week program. The program requires 3 trained Facilitators to implement the program and a child care provider. The program will be held at the Ely Chapman Education Center. The following contracts need approved:

Facilitator contract for Darylann Boley dated September 1, 2024 to December 31, 2024 in the amount of \$700.00 for the Fall Session.

***Dawn Rauch made the motion to approve the contract for Darylann Boley as a facilitator for the Strengthening Families 10-14 program.  
Tiffany Neill seconded the motion.  
Motion carried.***

Facilitator contract for Royetta Rea dated September 1, 2024 to December 31, 2024 in the amount of \$700.00 for the Fall Session.

***Brad Silvus made the motion to approve the contract for Royetta Rea as a facilitator for the Strengthening Families 10-14 program.  
Adryanne Garrett seconded the motion.  
Motion carried.***

Facilitator contract for LeAnn Welch dated September 1, 2024 to December 31, 2024 in the amount of \$700.00 for the Fall Session.

***Brad Silvus made the motion to approve the contract for LeAnn Welch as a facilitator for the Strengthening Families 10-14 program.  
Tiffany Neill seconded the motion.  
Motion carried.***

Child Care Provider contract for Maggie Tome dated September 1, 2024 to December 31, 2024 in the amount of \$385.00 for the Fall Session.

***George Goddard made the motion to approve the contract for Maggie Tome to provide child care for the Strengthening Families 10-14 program.  
Mandy Bishop seconded the motion.  
Motion carried.***

3. **Ely Chapman Lease Agreement** – Approval is needed for the lease with the Ely Chapman Education Foundation for rent, meals, and drinks. The lease covers use of the facility and the Café for the Strengthening Families 10-14 Program.

*Tiffany Neill made the motion to approve the lease with Ely Chapman Education Foundation for use of the building for the Strengthening Families 10-14 Program.*

*Heather Warner seconded the motion.*

*Motion Carried.*

4. **Shared Plan Update** – The update for the SFY 2023-2025 Shared Plan was included in the emailing. Jon reviewed the update with Council. Approval is needed for submission of the update.

*George Goddard made the motion to approve the SFY 2023 – 2025 Shared Plan Update as presented.*

*Heather Warner seconded the motion.*

*Motion carried.*

5. **FCF System of Care Self Evaluation Form** – Request to table discussion due to the Director's absence.

*George Goddard made the motion to table the FCF System of Care Self Evaluation Form.*

*Brad Silvus seconded the motion.*

*Motion Carried.*

6. **No other new business was discussed.**

## **SHARED PLAN REPORTING BY MEMBERS**

No Shared Plan reporting by members.

## **INFORMATION SHARING / PUBLIC COMMENT**

**Tiffany Neill** – They have hired new principle for Ewing School. Their enrollment is up from last year and busses are at capacity.

**Josh Lane** – The new building is expecting to be done mid Oct for the Washington County Health Department. They will have a shot clinic at the Barlow Fairgrounds on August 7<sup>th</sup> from 1:00 pm - 2:30

pm. The Tobacco Prevention Program will be putting on a 5K Run/Walk on November 9<sup>th</sup> starting at 10:00 am.

**Brad Silvus** – Marietta City Schools are preparing for the school year and they are at full administration.

**Dawn Rauch**– The Transit On-Demand Service has a start date of Oct 21<sup>st</sup>. They are excited to announce there will be a app for riders to use. They will be offering on-demand services Mon-Fri 8:00 am – 5:00 pm and Sat 8:00 am – 1:00 pm. They will be serving just Marietta but will go to Reno. They will be having public meetings to allow community input.

**David Hermann** – Washington State College of Ohio is working on a free college program. Think of Washington State College of Ohio if you need space to put on events or training.

**Heather Warner**– GoPacks is preparing for the school year. They are working on challenges to get families involved. The Resource Fair will be August 25<sup>th</sup> from 1:00 pm – 3:00 pm at the Lafayette Hotel.

**Mandy Bishop** – Southeastern Ohio Counseling Center is getting ready for school. They have hired new staff and now have male/female staff available at locations.

**Geoff Schenkel** – The City of Marietta offers a Homeowner Rehabilitation Program. Homeowners can have up to 10,000 in home repairs. If you know of anyone who needs home rehabilitation and lives in the City of Marietta, please call the Community Development Department.

**Rachel Shipley** – Head Start/Early Head Start are in need kids and staff.

## **MEETING ADJOURNED**

**Next meeting:** September 18, 2024 @ 1:30 pm, 204 Davis Ave., EOC

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Prepared by:  
Jon Higgins

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Council Chair  
Rachel Shipley